Resignation Withdrawal of Federal Recognition (Fed Rec) Process: To withdraw an Officer's Federally Recognized Commission due to Resignation

Point of Contact
Division: Personnel Policy & Readiness Division (ARNG-HRH)

Description
The withdrawal of Federal Recognition due to resignation requires that an officer request a withdrawal of Federal Recognition through a Resignation Memo. If the Officer is eligible, ARNG-HRH Fed Rec Administrative Section will withdraw Federal Recognition orders.

Regulations and Supporting Resources
AR 135-175, Separation of Officers

AR 140-10, Assignments, Attachments, Details, and Transfers

NGR 635-100, Termination of Appointment and Withdrawal of Federal Recognition

Documents and Forms
DA Form 2-1, Personnel Qualification Record

DD Form 214, Certification of Release or Discharge From Active Duty

NGB Form 22, Report of Separation

Resignation Memo

Related Processes

[Adverse Action Withdrawal of Federal Recognition (Fed Rec) Process](#)
To withdraw an Officer's Federally Recognized Commission due to Adverse Action

Systems
[Army Training Requirements and Resource System (ATRRS)](#)
ATRRS is the Department of the Army Management Information System of record for managing student input to training. The online system integrates manpower requirements for individual training with the process by which the training base is resourced and training programs are executed. This automation support tool establishes training requirements, determines training programs, manages class schedules, allocates class quotas, makes seat reservations, and records student attendance. ATRRs supports the Training Requirements Division of the Office of the Army G1 in its Army wide mission of integrating all phases of input to training management, during peacetime and mobilization. The system supports the planning, programming, budgeting, and program execution phases of the training process and it utilized by agencies responsible for those phases.

Federal Recognition (Fed Rec) Management System
The Federal Recognition Management System provides status and progress against all actions involved with officer promotions, branch transfers, name changes, interstate transfers, reserve transfers and withdrawal of Fed Rec requests. This information is used by commanders, Soldiers, and HR Professionals to determine eligibility and qualification for HR processes such as promotions. Fed Rec orders are processed based on State requests. The Fed Rec section at NGB serves as the ARNG POC and subject matter expert for inquires pertaining to Federal Recognition matters.

[Information Management and Reporting Center (iMARC)](#)
iMARC is a web-based Intranet application that provides automated support for the management, processing and tracking of incentive and educational programs. The iMARC application has five centers of functionality that consist of Management, Administrative, Information, Reporting, and Recommendation Centers. The functionality of these centers ensures iMARC provides its users the necessary tools to manage, process, and track critical elements of the incentive and education benefit programs.

[Interactive Personnel Electronic Records Management System (iPERMS)](#)

iPERMS is a system used by Soldiers and HR professionals to maintain a secure (PKI) static record of a Soldiers OMPF. These records are accessed to show proof of medical, promotion, and award history for Soldiers which can be used Soldiers in furthering their service and career. It provides web-based access with a unified user interface that provides encrypted, end-to-end, secure, remote access to, input to, and retrieval of, documents from a Soldier's Official Military Personnel File (OMPF) and DA photo. iPERMS requires Internet Explorer 5.0 or above or Netscape 4.7 or above, though Microsoft Internet Explorer (IE) 6.0 or above is the preferred browser. Cookies and JavaScript should both be enabled in order to access iPERMS.

[Military Personnel Transition Point Processing System (TRANSPROC)](#)
TRANSPROC is part of the Installation Support Module (ISM) which is made up of standardized software applications that perform business functions at the installation level for the Army. The system is comprised of seven Web-based applications (or modules) that automate as well as integrate day-to-day installation processes using a centralized database, which contains data elements of the ISMs and various application-specific data elements unique to the individuals ISMs.

MILPO Order System
MILPO Orders, a web-based application, automates the processing of personnel orders for the Army National Guard. MILPO Orders takes the order generation from an initial personnel action request (PAR) through review of the PAR to approval and publication of an order. Designated users can Initiate a Personnel Action Requests (PAR), Route, review, and update a PAR, approve a PAR and publish orders based on that PAR, keep records of manual orders in a consolidated orders log, maintain the orders log, and generate reports. After PARs are initiated, they are routed for review to the appropriate chain of command. The final review is by the Publisher, who can publish an order from the PAR if appropriate. These orders are included in the orders logs and reports maintained in MILPO Orders. In addition to PARs, MILPO Orders allows users to record information on certain manual orders, or orders that are not published through the software. These orders are assigned numbers in sequence with the application and information on the manual orders is included in daily orders logs and the consolidated orders log. MILPO Orders also provides the following reports: Daily Orders Report, PAR Status Report, Pending Transaction Report, Statistical Report, and Orders Log Report.

[Reserve Component Automation Systems (RCAS)](#)

The Project Directorate Reserve Component Automation Systems (PD RCAS) supports the Army National Guard (ARNG) and the United States Army Reserve (USAR) by providing standardized, sustainable, supported and secure automated information solutions that contribute to the increased readiness of the Reserve Component (RC). RCAS is an integrated suite of software products and automated information systems that significantly improve the ability of RC soldiers and units to accomplish day-to-day unit administration. RCAS has been serving the soldier since the 1990's through the development and sustainment of infrastructure, hardware and readiness software products and solutions.

Standard Installation / Division Personnel System (SIDPERS)
SIDPERS is a multi-command personnel management information system. SIDPERS supports the areas of strength accounting, personnel management, information retrieval, and external interfaces.

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